



**School of Planning and Architecture, Vijayawada**

An Institute of National Importance, Ministry of Education,  
Govt. of India, ITI Road, Vijayawada – 520008,  
Andhra Pradesh, India

**Minutes of 26<sup>th</sup> Meeting of the  
Finance Committee**

**Held on 21.05.2025 at 11:00 Hrs.  
at Board Room, SPA Vijayawada  
(Dual mode)**

**SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA**  
**Survey No.4/4, ITI Road, Vijayawada-520008, AP**

**Members of FC**

1) Ar. Dr. Amogh Kumar Gupta	Chairperson
2) Ms. Soumya Gupta, JS, MoE	Member
3) Sh. Sanjog Kapoor, JS &FA, MoE	Member
4) Prof. Dr. S. Ramesh, Director, SPAV	Member
5) Prof. V.K.Paul, Nominee of BoG	Member
6) Sh. Pradeep Kapoor, Nominee of BoG	Member
7) Sh. K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary

**MEMBERS PRESENT:**

1) Ar. Dr. Amogh Kumar Gupta	Chairperson
2) Prof. Dr. S. Ramesh, Director, SPAV	Member
3) Sh. Pradeep Kapoor, Nominee of BoG	Member
4) Sh. Uday Kiran, Under Secretary, MoE, (Rep. of FA&JS (Online))	Member
5) Sh. K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary

The other members of the Finance Committee could not present due to pre-occupations. They were granted leave of absence by the Chair. As the quorum was complete the meeting commenced.

The Director welcomed all the members of the committee.

The Chairperson advised the Registrar to present the Agenda items.

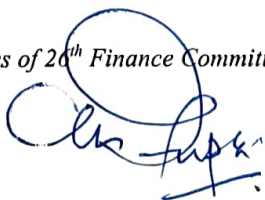
The Technical Bureau and Internal Finance Division of MoE sent their comments vide letter dt.20.05.2025 and 21.05.2025 respectively.

**ITEMS FOR CONFIRMATION OF MINUTES**

**Confirmation of the Minutes of the 25<sup>th</sup> Finance Committee Meeting held on 06.02.2025 at Board Room, SPA Vijayawada.**

The Minutes of the 25<sup>th</sup> Meeting of the Finance Committee held on 06.02.2025 stands approved.

<b>Action taken report on the Minutes of the 25<sup>th</sup> Finance Committee held on 06.02.2025 at Board Room, SPA Vijayawada.</b>		
<b>25.01</b>	<b>Fixation of rates for payment of Honorarium / Remuneration to Visiting and Guest Faculty / Members of Various Committees etc.</b>	
Action Taken	The same will be implemented	
	Comments of Technical Bureau, MoE	Comments of IFD, MoE
	The agenda needs to be more elaborate and must specify what the earlier rates were, what the new rates are and what the rates in other SPAs	May be noted, if ATR is as per recommendations



	are which have been used for comparison.  It is also observed that the rates were recommended by the 17 <sup>th</sup> Senate held on 27.05.2024. The agenda has been brought for consideration of the Finance Committee after a lapse of almost a year. Such delays must be avoided	
Discussion	Based on the above observations it was informed and explained in the meeting that the agenda with all details for revision of rates were placed in the 25 <sup>th</sup> FC for consideration and approval, by obtaining and comparing the rates that are in force at other SPAs. Based on the deliberations in the meeting, the 25 <sup>th</sup> FC recommended the revision of rates. It was assured that in future, such delay in placing the agenda, recommended by the Senate will be avoided. After detailed discussion the FC agreed to implement the revised rates.	
Decision	FC Noted the same	
	<b>Any other items</b>	
<b>Item No.1</b>	<b>Expenditure to be met from Internal Revenue Generation on essential Capital Items</b>	
Action Taken	The same will be implemented	
	Comments of Technical Bureau, MoE	Comments of IFD, MoE
	<p>The Institute is in project mode and the approved capital grant under OH-35 has already been released. Any further grant under OH-35 cannot be released till the Institute comes out of the project mode.</p> <p>It is informed that there is nothing in the SPA Act that provides for recouping IRG from the grants. Section 24 of the SPA Act says that every institute shall maintain a 'Fund' which would include moneys provided by the Central Govt., fee and other charges received by the institute, moneys received by way of grants, gifts, donations and other sources and that this 'Fund' is to be applied towards meeting the expenses of the institute. Therefore, the Central Govt, grants and IRG, together form the 'Fund' of the institute for meeting the expenses of the institute.</p>	May be noted, if ATR is as per recommendations
Discussion	As per the comments and above observations, Institute has to spend the IRG as and when required, as no grant is going to be released by the MoE under OH:35: Capital, after 31.03.2025, as the SPAV Project is closed.	
Decision	FC Noted the same	

#### ITEMS FOR APPROVAL

<b>26.01</b>	<b>Installation of Wall Mounted Electrical Raceways in all classrooms at Academic Block of SPAV</b>	
	Comments of Technical Bureau, MoE	Comments of IFD, MoE
	The Institute must mention the source of fund for the work in the agenda and minutes of the meeting.	Estimated cost of proposal is Rs.21.30Lakhs. BWC has recommended. Procurement / works shall be as per provisions of GFR. Source of funding may be decided. May be considered.
Discussion	It was informed to the Board during the meeting that the proposal is recommended by the 29 <sup>th</sup> BWC held on 16.08.2024. As the SPAV Project is closed, no grant is released by the MoE under OH:35: Capital after 31.03.2025 ie for the Financial Year 2025-26 and due to urgent nature, the expenditure to the tune of Rs.21.30Lakhs is to be met from IRG and the work is to be executed as per the provisions of GFR.	
Decision	FC recommended.	
<b>26.02</b>	<b>Establishment of Augmented Reality / Virtual Reality Lab</b>	
	Comments of Technical Bureau, MoE	Comments of IFD, MoE
	The Institute is in project mode and the approved Capital grant under OH-35 has already been released. Any new project should not be started till the Institute comes out of the project mode. Accordingly, the agenda item may be deferred.	Estimated cost of proposal is Rs.41 Lakhs. Procurement / works shall be as per provisions of GFR. Detailed breakup of the estimated cost may be provided. Source of funding may be decided. May be considered.
Discussion	As the Grant under OH:35: Capital has not been received for the Financial Year 2025-26, due to urgent nature, the expenditure to the tune of Rs.41 Lakhs is to be met from IRG and the work is to be executed as per the provisions of GFR.	
Decision	As per the observations of Technical Bureau, the work will be deferred.	
<b>26.03</b>	<b>Procurement of FARO Scene Software in Conservation Lab</b>	
	Comments of Technical Bureau, MoE	Comments of IFD, MoE
	The Institute must mention the source of fund in the agenda and minutes of the meeting	Estimated cost of proposal is Rs.4.5 Lakhs. Procurement/works shall be as per provisions of GFR. Source of funding may be decided. May be considered
Discussion	As the SPAV Project is closed, no grant is released by the MoE under OH:35: Capital, after 31.03.2025 ie for the Financial Year 2025-26, due to urgent nature, the expenditure to the tune of Rs.4.50Lakhs is to be met from IRG and the work is to be executed as per the provisions of GFR.	
Decision	FC recommended the same	

#### ITEMS FOR RATIFICATION

<b>26.04</b>	<b>Revised Project Closure Expenditure of SPAV</b>
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	Comments of Technical Bureau, MoE	Comments of IFD, MoE
	The agenda should include the tendered cost and the cost overrun as a percentage of the tendered cost itself, for the perusal of all the board members. May be discussed in the meeting.	Matter may be discussed and refer to TE Bureau for further examination
Discussion	As per the above comments, the cost escalation i.e. Revised Project Closure Expenditure is to be calculated based on the Tender Cost and once again circulated to all BoG Members.	
Decision	FC recommended to prepare the Revised Project Closure Expenditure based on Tender Cost and circulate the same to all BoG Members for consideration and approval.	

#### ITEMS FOR REPORTING

<b>26.05</b>	<b>GIA Received and Expenditure incurred for the FY 2024-25 and balance available as on 31.03.2025.</b>	
	Comments of Technical Bureau, MoE	Comments of IFD, MoE
	May be noted.	May be reported.
Decision	FC noted the same	
<b>26.06</b>	<b>Funds received from different agencies for Consultancy and Research Projects during the FY 2024-25 as on 31.03.2025</b>	
	Comments of Technical Bureau, MoE	Comments of IFD, MoE
	May be noted	May be reported
Decision	FC noted the same.	

The meeting ended with vote of thanks to the Chair.

